

Add a user in iRep

To add a user in iRep, you will first need to navigate to the admin portal by adding /admin after your standard iRep URL. For example, a standard iRep URL would be <https://istore.integrasoft.com/irep>, whereas the admin portal would be <https://istore.integrasoft.com/irep/admin>.

The default login credentials for the iRep admin portal is admin/admin.

Once in the portal, click Settings > Create User. You will then be prompted to enter this user's username, password, and ERP credentials which will correlate with the Global Security permissions in ERP for that username.